



ABN 15 262 781 761

## Parish of the Upper Blue Mountains Presbyterian Church

Please return to BANC, Gardiner Cres, Blackheath, NSW 2785

T: 02 4787 7770 / E: [peter.karsten@banc.org.au](mailto:peter.karsten@banc.org.au) / W: [banc.org.au](http://banc.org.au)

### HALL HIRE BOOKING FORM FOR PRESBYTERIAN CHURCH HALL

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State & Postcode: \_\_\_\_\_

Mobile/Landline Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Function: \_\_\_\_\_

Description of Function: \_\_\_\_\_

Date of Function (*One-Off Event*): \_\_\_\_\_

Time: From: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Start Date of function (*Multiple Day Event*): \_\_\_\_\_

End Date of Function (*Multiple Day Event*): \_\_\_\_\_

If on the same day of week please indicate:

Mon –  Tue –  Wed –  Thu –  Fri –  Sat -  Sun

Time: From: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

How Many Hours Do You Require For Function: \_\_\_\_\_

I confirm a COVID-19 safety plan is in place for my activity/function and that the plan will be available on site for inspection.

YES: \_\_\_\_\_ NO: \_\_\_\_\_

**Please Note:**

There is to be no alcohol on the premises/grounds as per church requirements.